



HWD CONSTRUCTION LTD.
10533 98 Avenue
Grande Prairie, Alberta
T8V 4L1

20 March 2020

HWD Construction Ltd. Employees, Trades and Clients

RE: COVID19

With the media coverage about COVID-19 over the last couple of months, I wanted to update you on what HWD Construction Ltd. will be doing through this health event.

HWD Construction Ltd. will continue to actively monitor the changing conditions around the COVID-19. We will also continue to provide a safe place to work for our trades, suppliers, and vendors so we can keep delivering our projects to our clients by following these basic rules:

- Everyone to identify all critical onsite times lines and update all parties of any changes
- HWD Construction Ltd. employees to complete all HA's on their own phones
- HWD Construction Ltd. suspension of any air travel for its employees
- Limited attendance to 50 or less in large group gatherings
- Social distance on site as much as possible but retain all work safe procedures
- More hand sanitizers will be located in warm environments
- 14-day self-isolation for staff members who have travelled after March 12
- 14-day self-isolation to anyone who displays common cold symptoms
- 14-day self-isolation if you have had contact with anyone in contact with COVID19
- Get tested if systems still persist after 14 days

Research provided by Alberta Health is saying:

- The virus remains on hard surfaces for 72 hours
- The virus remains on soft surfaces for 12-24 hours
- The virus lasts longer the cold weather.
- The Virus has the same symptoms as the common cold.

Each client will be contacted by HWD Construction Ltd. before work proceeds and continuously after to verify if they are looking after the vulnerable – elders and immune compromised.

Each trade is expected to inform HWD Construction Ltd. if they or their employees have started isolation so we can clean the jobsite and inform other workers or clients.



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What else can we do?

1. Continue wearing proper clothing for where you are working. If you frequently move from working outside and inside, consider having two people doing the chores so you don't get the common cold.
2. Stay positive, in times of unknown events mental health issues are more abundant and can affect reasonable thinking – think toilet paper.
3. If you do start to have a runny nose, sore throat, cough, fever or difficulty breathing or come in contact with anyone on our site, please tell you supervisor immediately and stay at home.

HWD CONSTRUCTION LTD. SELF-ISOLATION

For compensation during self-isolation. Here are the current financial options:

- Workers Compensation Board
- Canada Life/Mercon Benefits
- Employment Insurance

- 811 - call if you have breathing difficulties
 - to request to be tested. Current wait times 1 week
- Please be assured that if you do go into self-isolation, work will be available when you return as long as HWD Construction Ltd. is allowed to operate by Alberta Health.

Needless to say, we are all in uncharted territory here and we are doing everything to keep informed and remain vigilant. If you have any other questions or concerns, please call me at 780-538-3616 or 780-876-0978 or email me glenn@hwdconstruction.com

Thank you

Glenn Penner, RET, GSC, NCSO